

Town of Ledyard
Monthly Meeting
August 13, 2018

A monthly meeting of the Ledyard Town Board, County of Cayuga in the State of New York was held on the 13th day of August, 2018 at the Ledyard Town Hall, 1099 Poplar Ridge Road, Aurora, NY 13026 at 7:30 pm.

PRESENT: Mark Jordan, Supervisor
Dan Green, Councilman
Jim Frisch, Councilman
Scott Heinekamp, Councilman
Stephan Arnold, Superintendent of Highways
Jamie Bailey, Town Clerk

ABSENT: John Binns, Councilman

OTHERS PRESENT:
4 guests
(see attached)

PLEDGE-REMEMBER TROOPS

Supervisor, Jordan called the meeting to order at 7:31pm with the pledge to the flag and a moment of silence to remember our troops.

APPROVAL OF BID REQUEST

Motion: Approve the bid request as is and publish in the paper

Motion By: Councilman, Green

Seconded By: Councilman, Frisch

Motion Carried

3 Ayes Green, Heinekamp, Frisch

0 Nays

1 Absentee Binns

APPROVAL OF MINUTES

Tabled

BUILDING ADDITION

Clerk, Bailey informed the board that Code Enforcement Officer, Hicks reviewed the final Building addition plans. Historian, Furness was shown the final building addition plans. A review of request for proposal was held. Town Board Members received a letter in their packet that showed the suggested changes by Architect, Bush for the bid proposal.

Per Mr. Bush, *“Be sure to fill in the limits of liability for the liability insurance where indicated. This should be at least \$250,000 for construction cost, but will generally be \$1,000,000. Contact your insurance agent for further recommendations.”*

Discussion was held and decided to include Liability Insurance of \$1,000,000.00. Payments to contractors were also discussed. It has been suggested the contractor is paid by “phased payments”. Supervisor, Jordan will discuss this with Architect, Bush. Supervisor, Jordan will also drop off a copy of request for proposal to the town lawyer for his review.

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Bids need to be received by 12 noon on September 6, 2018. Bids will be opened on September 10, 2018 at the regular monthly board meeting. The accepted bid will be announced Thursday, September 13, 2018. Clerk, Bailey will send to the Citizen after lawyer confirms.

HIGHWAY SUPERINTENDENT

A portion of Dublin Hill in-between Dogs Corners and Dixon Rd. was paved. Highway Superintendent informed the board that this was NovaChipped.

The State DOT will be paving State Route 34B. The town of Ledyard will assist with this project.

Highway Superintendent, Arnold gave the board a revised, more in-depth sick policy that he would like his employees to follow. Clerk, Bailey provided members with the current policy in place. Highway Superintendent, Arnold stated that sick time needs to be used for sick time and not personal time. Councilman, Frisch stated that our current policy does not address how sick time is administered, but the qualification for the use of that time. The new policy states, "Sick time cannot be used for personal days off. Each employee is only allowed to use ONE sick day per month. Any additional sick days will require a note from a physician. "

APPROVAL OF REVISED SICK POLICY

Motion: Approve the new sick, personal day, and holiday time policy for the Highway Department employees

Motion By:	Councilman, Frisch
Seconded By:	Councilman, Heinekamp
Motion Carried	
3 Ayes	Green, Heinekamp, Frisch
0 Nays	
1 Absentee	Binns

SUPERVISORS REPORT

ASSESSOR

There is one STAR hearing and Assessor, Garner will represent the Town of Ledyard.

JUSTICE

Beverly Emerson who was appointed part-time court clerk on a volunteer basis to assist current clerk, is now requesting pay. The town pays for position therefor does not agree with this request.

SHARED SERVICES

Councilman, Heinekamp explained to the board what has been discussed at the Shared Services meetings. It was stated that the town could have the county assessor help with assessment services. Supervisor, Jordan read a letter that was received by the County. On August 17th @ 3:30 there will be a final vote at BOCES regarding the Shared Services Plan that the County wants to put in place to save money. Discussion was held regarding all the county roads in your town to be maintained by the towns. The plan is on the Cayuga County Website. Supervisor, Jordan encouraged all board members to attend the meeting on August 17th.

SCIPIO FIRE DEPT

Scipio Fire Company is trying to leave the Scipio, Venice, Ledyard Fire District due to liability and safety issues. Supervisor, Jordan mentioned that he will speak to Steff McGonagle and John Grover to invite them to our September monthly board meeting.

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SPA

Supervisor, Jordan informed that board that a meeting was held with Gary Finch and Bonnie Bennett regarding the lead agency for the Spa project by the Inns of Aurora. The Village is currently seeking lead agency due to supplying water and sewer plus water run off. The Town is seeking lead agency as it is in the Town of Ledyard. Debbie Ross informed the board that the Inns of Aurora need to get their final plans completed. Still outstanding is the SEQR including Storm Water Pollution Prevention Plan that still need to be done. They will also need to go to the ZBA for a special permit. (Ref. Article 274-b and Article 267-b). They have one proposed building that is 47 1/2' and another at 37 1/2'. The current maximum building height is 35'. Planning Board Chairman, Ross would like to discuss this with the town lawyer. Supervisor, Jordan approved her request but suggested calling the Associations of Towns prior to. Part II of the SEQR will need to be completed in order to declare significances. An Environmental Impact Statement may need to be done as well.

Special Permit is being requested by a Lakeshore Resident who wanted a barn and a garage with a bathroom. Upon discussion this may be for residential use. The ZBA approved the garage and height but said did not approve water and sewer. The resident has now completed an application for a residential unit in the garage. The Zoning law states "one resident per lot". It was suggested to do a lot line adjustment.

ZONING

Motion: To acknowledge the County's recommendations and pass the Zoning Laws

Motion By: Councilman, Heinekamp

Seconded By: Councilman, Frisch

Motion Carried

3 Ayes Green, Heinekamp, Frisch

0 Nays

1 Absentee Binns

Zoning Laws will be sent to the state.

PAY BILLS

Discussion was held as Councilman, Frisch asked for clarification regarding Councilman, Green attending the Code Enforcement classes. Councilman, Green is attending the class in capacity as a board member to be the newly appointed Code Enforcement Officer for the Town of Ledyard. Current Code Enforcement Officer, Hicks will tentatively resign January 1, 2019. Councilman, Greens term is up December 31, 2019. The town will then need to appoint a person to fulfill the remaining term of Councilman, Green.

Motion: To pay the bills on Abstract #008, #179-208; **A**=\$14,563.08; **B**=\$169.27; **DA**=\$0; **DB**=\$100,257.18
EXCEPT voucher #187 for the IO-Watershed.

Motion By: Councilman, Frisch

Seconded By: Councilman, Heinekamp

Motion Carried

3 Ayes Green, Heinekamp, Frisch

0 Nays

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1 Absent Binns

Voucher #187, The Cayuga Lake Watershed was withheld. Councilman, Heinekamp and Councilman, Frisch decided to join the group on The Teal for a floating classroom to obtain more information on the organization on August 29, 2018 @4pm.

COMMUNICATIONS

Clerk, Bailey explained that we currently have Direct Energy Services as the town's energy supplier. The rate with Direct Energy is .08 kw and NYSEG will supply for .04kw. Clerk, Bailey received these rates through calling both companies. The town is under no contract as it expired in 2016 with Direct Energy. Bookkeeper, Hand recommended that we drop the Direct Energy as well.

Motion: To allow town clerk to remove Direct Energy and have NYSEG be the direct supplier of energy.

Motion By: Councilman, Frisch

Seconded By: Councilman, Heinekamp

Motion Carried

3 Ayes Green, Heinekamp, Frisch

0 Nays

1 Absent Binns

Website

Clerk, Bailey informed the board of the reoccurring problems with the website. We currently have no support from the county. Clerk, Bailey explained that she spoke with CivicPlus who will begin managing the town website through the CayugaCounty.org website. We will have no access to our website which is through the county. We currently have the basic information on the county website but notices are posted on the Town of Ledyard facebook page. To go through CivicPlus it would be approximately \$6k. Clerk, Bailey can build a website and purchase the domain name for approx. \$100. Supervisor, Jordan will mention this at the meeting at BOCES on August 17, 2018.

ADJOURN

The monthly meeting was adjourned at 9:40pm.

Motion By: Councilman, Heinekamp

Seconded By: Councilman, Frisch

Motion Carried

4 Ayes Green, Heinekamp, Frisch

0 Nays

1 Absents Binns

Respectfully Submitted,

Jamie Bailey, Ledyard Town Clerk

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